



TOWN OF TOLLAND

REPORT OF THE TOWN MANAGER

Brian J. Foley
Town Manager

November 14, 2023

Town Manager's Office – 860-871-3600

Human Resources

There are several current vacancies: Firefighter/PSO, Assistant Director of Human Services, Revenue Collector, Director of Library Services and Laborer. Director of Library Services: Barbara Pettijohn announced her retirement last month which will take effect November 14. She is planning to stay on a temporary help basis at reduced hours to facilitate the transition to the new Library Director, which we hope to fill soon.

Electronic Recycling

The Residential Electronic Recycling collection event at Tolland High School held on 10/21/23 from 8:00 am to noon collected 19,210 pounds of electronics. More information can be found at: <https://www.take2recycle.com>.

Assessor's Office – 860-871-3656

- Building Permit fieldwork is ongoing.
- 2023 Personal Property declarations have been coming in and are being processed. The deadline to file was November 1.
- The office received the Supplemental Motor Vehicle list from DMV and has begun pricing vehicles.
- The Assessor is working with our admin vendor to ensure the programming is working properly for the updates to Ordinance 60, Tolland tax relief program.
- The Assessor has completed a proposal for an in-house revaluation for the 2024 grand list and is reviewing the contract with the town attorney.
- The Board of Assessment Appeals is short three members and one alternate, they will need at least two members for the March appeals.

Board of Education – 860-870-6850

For a Board of Education update, please visit the link below:

http://www.tolland.k12.ct.us/DistrictOffices/superintendent/superintendent_willett_s_page. See attached Board of Education Secretary's report.

Building Department – 860-871-3601

Town Projects:

- The Building Department is busy with issuing permits and performing inspections
 - The department has been extraordinarily busy, compared to past years
 - Daily interaction with various departments to better the Town, as a whole
 - Answered counter and phone questions from residents, contractors and realtors
 - Every effort is made to provide the highest level of customer service
 - Much time is spent on crumbling concrete foundation concerns
- Crumbling foundation replacement permits issued this month: 4
- Calls from Fire Department/Emergency: 2 after hours; 2 total
- Work without permits: 0 cited; full compliance achieved
- Participated in Development and staff meetings
- Participated in numerous discussions regarding blighted properties and junk cars
 - Building Official is the Blight Enforcement Officer
 - Received 1 blight complaints
 - Made 2 site visits
- Attended continuing education classes, as required by State Statute
- Building Department is the primary contact for all Special Event Permits
 - 1 Special Event permits processed
- Assisted the Zoning Enforcement Officer with field inspections
- Assisted the Wetlands Agent with field inspections
- Building Official and his staff spend significant time with potentially crumbling foundations
 - Building Official continues to work with CRCOG to pre-vet vendors and contractors and refine best-practices to repair crumbling foundations
- Building Official spent significant time and effort to properly fill out an ISO Building Code Effectiveness Grading Schedule questionnaire and review the documents with a representative. The information is used by property insurance companies. The information provided demonstrates the skills, knowledge and abilities of the Building Official and his staff and when favorable, can result in reduced insurance premiums.

Commercial:

- Consultation, plan review and inspection with the Fire Marshal regarding:
 - All commercial new construction and remodeling
 - Commercial Certificate of Occupancies
 - Change of use requests
 - Special Event permits
- Conducted numerous inspections with Fire Marshal DaBica, utilizing a “team approach” to better obtain compliance and enforce life-safety codes and regulations
- Building Official conducted ongoing inspections at the Gehring Road fire station project
- On-going communications (pre-application stage) with developers and owner’s team for two large construction projects, with the goal being a smooth and efficient permit application process
- Building Official met onsite with DEEP to review and inspect an oil spill and other possible violations, resulting in DEEP ordering an immediate cleanup and remediation

The *Summary Building Report* is included.

Human Services – 860-871-3648

The following assistance programs are available through the Human Services Department:

- **If you have trouble paying your home heating bills, help may be available.**

Eligibility for the CT Energy Assistance Program is based on **annual gross income** and **household size**. Assistance is for your **primary source of heating**, including oil, electricity, and propane. Renters and homeowners may apply. Renters whose heating costs are included in their rent may also apply.

Maximum Household Income: 2022/2023 Program Guidelines*						
1	2	3	4	5	6	7
\$41,553	\$54,338	\$67,124	\$79,910	\$92,695	105,481	\$107,878

Any household with an individual who receives Cash Assistance, SNAP or Supplemental Security Income will be automatically eligible for CEAP Benefit.

- Residents can apply online @ <https://portal.ct.gov/heatinghelp/ctenergy>
- Residents can apply at the **Access Agency** in Willimantic 860-450-7400.
- Residents can apply through **Tolland Human Services** 860-871-3648. Please call in advance to set up an appointment if you would like to meet with someone from Human Services.
- **Renters Rebate** – Closed until Spring 2024. To qualify for this program you must be a renter, aged 65+ and your income must be less than \$40,300. (single) or \$49,100. (married). Renters must produce a statement of all rent paid during 2022 and submit the 1099 form(s) to document **all** sources of income. If you filed taxes in 2022, a copy will be needed. For additional information contact Rebecca Ellert 860-870-3726 or call the main number 860-871-3648.
- **Tolland Food Pantry** –If you are a Tolland resident and your household would benefit from using the Food Pantry, please contact 860-871-3648. Distribution is by appointment only and participation is strictly confidential.
- **Tolland Fresh-** in coordination with the Agriculture Commission, Tolland Human Services has a limited number of \$20 vouchers that can be used to purchase fresh fruit and vegetables from 4 participating local farms.
- **Food Share Mobile Food Pantry** – Located at the parking lot of the United Congregational Church 45 Tolland Green 10-10:30AM *Distribution dates November 2, 16, & 30 and December 14 & 28.* Bring your own bags.

The following information and ongoing programs/services are also available through the Human Services Department:

- Crisis counseling and Case management
- Housing Rehabilitation Loan Program & Fair Housing – Town contact is Beverly Bellody
- Medicare – Human Services will continue to assist residents as they become eligible for

Medicare throughout the year to identify their options for health insurance coverage. For questions or to schedule an appointment with a Certified CHOICES (Connecticut's Programs for Health and Outreach Information, Insurance Assistance and Referral Counseling and Eligibility Screening)/SHIP (State Health Insurance Assistance Programs) Counselor, contact Rebecca Ellert 860-870-3726

Youth Services

- The Tolland Youth Service Bureau manages a Juvenile Review Board (JRB) for young people who might otherwise be referred to the Juvenile Court for low level offenses. The JRB is comprised of volunteers from local and state agencies who are committed to trauma informed, culturally sensitive restorative justice practices. Tolland's Restorative Justice approach holds youth accountable for their behavior, while also creating opportunities for the youth to repair any harm done.
- The Tolland Local Prevention Council (LPC) is comprised of a group of representatives from town departments, local faith-based organizations, the non-profit sector, the local health department and the Tolland School system. The goal of the LPC is to advise and make recommendations on the overall policy and program direction for the Youth Service Bureau. The Council works with the Human Services Department in determining the unmet needs of the youth of Tolland. The Council assists the Youth Service Bureau in promoting substance abuse awareness and prevention programs. Funding for LPC activities is grant-based. For the 2023-2024 fiscal year, the state's identified priority problem substance is vaping. Grant funds have been used to sponsor the Tolland Youth Services Community Theater, Tolland Project Graduation, and to purchase Narcan for the Tolland Fire Department.

Senior Center

- The Senior Center continues to be a safe, friendly place for our older Tolland residents to come have fun, meet new people, visit with old friends, or learn something new.
- For more information please check out the Senior Scoop Newsletter at the following link: [Senior Center Newsletters | Town of Tolland CT](#)

Library – 860-871-3620

Festival of Trees – Nov. 3 thru Dec.2: The Festival of Trees and More has opened bidding. There are 49 beautiful trees, wreaths and table runners for your holiday decorating needs. This major fundraiser for the Friends of the Tolland Public Library runs from November 3 until Saturday, December 2 with final bidding ending at 3 pm. Come to the library and feast your eyes on the efforts of the many talented crafters of Tolland!

Book Discussion: Join us on Wednesday, November 15 at 2 for a lively discussion of the book, Circe by Madeline Miller.

Learning to Live Lightly: On Thursday, November 16 at 6:30 pm Kathy Grinold will provide information on the many ways, big and small, we can alter our habits to create a more sustainable world. Please sign up at tollandct.gov/library and look for the Online Library Events Calendar.

Queen Elizabeth II Dramatization: Join us on Tuesday, November 28 at 6:30 pm as Sheryl Faye brings to life Queen Elizabeth II using costumes and a multimedia learning experience. This program is funded by the Friends. Please sign up at tollandct.gov/library and look for the Online Library Events Calendar.

Intro to Canva: Learn to create professional looking holiday cards, business flyers, event invitations, and logos using Canva, a free website that offers numerous templates, clip art and special features. This class will take place on Thursday, November 30 at 2 pm in the library's program room. Patrons are encouraged to bring their own internet connected device. Please sign up at tollandct.gov/library and look for the Online Library Events Calendar.

Ongoing Programs:

Nookless Knitters: Join this friendly group of crafters that meet every Friday morning from 10 am until noon in the library's program room. They are eager to share their talents and wisdom. Newcomers are welcome.

Nookless Knitters II: Here is another opportunity to join a group of crafters that meet the second and fourth Wednesday from 6:30 pm until 7:45 pm in the library's audiovisual room. They are eager to share their talents and wisdom. Newcomers are welcome.

Featherweight Quilting: The Featherweight Quilters will be meeting on Saturday, November 25 at 10 in the library's program room.

Writers Group: Join this welcoming and creative group of people to work on crafting your stories. They meet on Tuesday, November 21 at 6 pm in the library's audiovisual room.

Children's Department:

October held wonderful attendance for our crafts, such as the Paint-A-Pumpkin event. Families were supplied a pumpkin, paint, and a variety of odds-and-ends ending with a beautiful unique creation they could take home and proudly display. The department also held a Saturday Story Time, in which many children appeared in costume and were treated to songs, stories, and the creation of their own Halloween masks. The Baby Bookworms has seen a higher number of families each week, giving toddlers and babies under two the ability to sing songs and socialize with other babies around their age in a group play session held at the end of each program. Millie the service dog will continue to listen to stories from elementary school students on specific Thursdays, but only once for November due to the holiday. Be sure to sign up your child if you are interested in building their reading out loud skills with a furry friend.

Planning & Development – 860-871-3601

- Planning and Zoning held a successful public outreach meeting to discuss the Technology Campus Zone and is continuing to work on changes to the approach in that zone.
- Planning and Zoning approved a change of use to allow for used car sales at 65 Kingsbury.
- Site work and grading is beginning at the Santini property.
- EDC continues to explore the concept of a community currency and is doing more research on this.
- EDC is working with PZC to provide feedback regarding revisions to the Technology Campus Zone.
- Inland Wetlands received an application for improvements to the Yankee Trail Girl Scout Camp and is working towards granting wetlands approval.
- Connecticut's Countryside has completed a draft marketing video as part of a grant from the Eastern Regional Tourism.
- The Agriculture Commission is working on a website for the Farmers Market and its budget request for 2024.
- The Conservation Commission photo contest was completed and winners awarded \$50 gift cards to LL Bean.
- The select Timber Harvest at the Parciak Conservation Area is on hold until conditions dry out a bit more.
- Submitted final DEEP OSHA grant documentation for the Tolland Marsh.

Projects and Grants – 860-871-3605

Grant Awards:

Small Town Economic Assistance Program (STEAP) (\$332,000)

On September 29th, the Town received a notice of award for \$332,000 in funding under STEAP to build four new pickleball courts at the location of the former ice rink at Heron Cove Park. The proposed project would include tree removal, drainage, new courts, nets and striping, fencing and an ADA sidewalk to the parking lot. The Town has committed to an \$83,000 (20%) Town Match. The total project budget, including an 11% contingency, is \$415,000.

The grant funding is reimbursed to the Town after project completion, so a public hearing for the appropriation will be held at the November 28th Town Council meeting.

Urban Grant – Capital Improvements to the Tolland Fire Stations (DESPP)(\$1,000,000)

Town of Tolland was approved for \$1,000,000 in grant funds by the CT Bond Commission. This grant will be issued as an Urban Grant through DESPP and will be specifically allocated for the purpose of making improvements to Fire Stations 140 and 440.

We have received official notice of the award and would like to emphasize that this funding will not impact the original budget for our ongoing projects. Instead, it will greatly reduce the financial burden on taxpayers and contribute towards the completion of these important improvements.

Currently, the Town is evaluating the priorities and needs for the proposed improvements at the mentioned fire stations. The potential projects will be thoroughly reviewed and presented to the Firehouse Subcommittee for their approval before being presented to the Town Council for final consideration.

Project Management:

Replacement of Fire Station 340 (\$3,027,278)

In October, Lawrence Brunoli Inc. continued foundation work for the new fire station. The grade beam was installed on October 24th, and the underlab work and septic piping were successfully completed.

Looking ahead to November, the contractor will be focusing on finishing the foundation slab and completing site paving. Once the paving is done, they will proceed with the installation of the building steel and metal panels for the new fire station. If there are no delays, it is expected the building will be erected by the end of the year, allowing the contractor to start working on the interior in January.

The October Firehouse Subcommittee meeting was cancelled.

Renovation and Replacement of Community Tennis Courts (STEAP) (\$700,000)

The tennis courts at Crandall Park were completed in October. The tennis courts are also striped for pickleball use. The Town has made arrangements with an electrician to wire the lights for night use of the tennis courts. It is anticipated that the lights will be wired before the end of this year.

On November 1st, we had the privilege of hosting Lt. Governor Susan Bysiewicz at the ribbon cutting ceremony for the newly reconstructed courts. During the event, Lt. Governor Bysiewicz graciously cut the ribbon and shared some valuable insights regarding the grant funding we received for both the Crandall Park tennis courts and the future pickleball courts at Heron Cove.

Architectural Plans and Specifications for Exterior Renovations at the Old Tolland County Jail and Museum (SHPO/DECD) (\$20,000.00)

In September, the Town received a conditions assessment for the Old Tolland County Jail and Museum from QA+M Architecture, including an estimated cost for repairs, for the handicap ramp, rear entrance and porches. The Town is expecting the new design plans and specifications in early November. The Town will provide an update to Council, once the report and specifications have been thoroughly reviewed.

Meetings:

- Staff and Development Meetings
- Bi-weekly meetings with the Town Manager
- October 12, 2023 – Discussion on potential grant opportunity for an irrigation well at Campbell Farm
- October 12, 2023 – Discussion with State of CT regarding administrative process for the Urban Grant award for Fire Stations 140/440
- October 17, 2023 – CROG Municipal Services Committee meeting
- October 18, 2023 – Fire Station 340 inspection – grade beam
- October 24, 2023 – Fire Station 340 inspection – grade beam concrete pour

Training:

- October 3-5, 2023 – CDBG Environmental Review Training

Public Safety – 860-871-2142

- Public Safety Officers participated in school fire and lockdown drills throughout the month.
- October is Fire Prevention month and as such the career staff visited many children at their schools, preschools or daycares to spread our Fire Prevention education and awareness message. Targeting our youngest citizens with our safety messages, youngsters received handouts and fire truck tours during these Fire Prevention presentations. Special thanks to those involved in the planning and delivery of the classes, as well as those who remained at the Stations supporting the program from behind the scenes.
- Provisional Animal Control Officer Anthony Calchera successfully completed his state of Connecticut Animal Control Officer training classes and testing. His AC Officer status has now been upgraded from provisional to active. Congratulations Anthony on a job well done!
- Department staff are working towards reactivating the Explorer Post. After much behind the scenes preparation, an Open House was held on October 7th, 2023. Information was distributed to a few candidates who attended. Additionally we have been spreading the word through social media, as well as through the school's electronic backpack. We have received a few applications that we are reviewing and have word of more people that are interested in applying. The committee will then host interviews for Explorer candidates. Once Explorers are accepted into the Post they will attend meetings/trainings on the first and last Monday of each month, consistent with the Fire Department's monthly meeting and Station nights. We hope to meet the minimum necessary to reactivate this program.
- Because of their exposure to the general public during the course their duties, all staff including TFD volunteer and career members, Animal Control Officers, CERT team members and immediate family members, were notified that they were eligible to receive an Influenza shot at a Flu Vaccination clinic being held on November 2, 2023.

Animal Control:

In the month of October 2023, the Animal Control Department answered 46 calls/complaints during regular & after work hours.

- The Town of Tolland Animal Control Facebook Page has 4,800 followers.
- Officers continue to patrol parks and trail systems for off leash dogs.
- Officers continue to assist with several sick/injured/trapped wildlife calls.
- Officers received donations of pet food and treats from town residents and businesses.
- Officers continue to assist the Town of Hebron/CT Department of Agriculture with the care of 3 dogs that were seized during an animal cruelty case in their town.
- Officers continue to assist various other agencies (CT State Police/CT Environmental Conservation Officers/CT State Marshal's/Tolland Fire Department) with cases/scenes they have in which animals are involved.
- Officers continue to complete continued education trainings as required by the State to maintain their Animal Control Officer certification.
- Officers received an updated Delinquent License Renewal report from the Town Clerk's office and began contacting individuals on the list. This list reflects the dogs who have not had their license renewed for the June 1, 2023 through June 30, 2024 licensing year. Supplementing the Town Clerk's USPS and emailing efforts, officers placed phone calls to approximately 135 individuals on the list. Additionally, officers made home visits to those who had out-of-service phone numbers. Residents are reminded that dog licenses are to be renewed in June of each year and to please notify the Town Clerk or Animal Control office if they no longer have possession of their dog. Residents are also reminded that possession of an unlicensed dog is subject to a \$75.00 fine pursuant to C.G.S 22-349. Officers attempt to gain compliance from the greatest number of residents possible in an effort to increase community outreach and reduce the number of infractions issued.

Activity	This Month	Last Month	Year to Date	This Month Last Year	Last Year To Date
Complaints Received	46	48	170	34	181
Animals Impounded	3	2	8	2	9
Animals Redeemed	3	0	5	2	7
Ads Placed	0	0	3	1	3
Animals Sold/ Adopted	0	2	4	0	1
Animals Euthanized	0	0	2	0	0
Notices to License	135	5	30	15	18
Infractions/Summons Issued	1	1	3	1	1
Animals on Hand End of Month	4	4	18	5	18
Animal Bites Reported (Human)	3	1	5	2	5
Animal Bites Reported (Animal)	0	0	1	1	3
Deceased Animals on Roadways	0	0	1	1	1

EMERGENCY MANAGEMENT:

- Emergency Management Director John Littell closely monitors all State WebEOC communications, information and advisories during the month that are received from state resources. Pertinent bulletins are redistributed to appropriate personnel.
- In October, the CERT team assisted during the Harvest Festival on the Green and the Trails for Treats event at Crandall Park. Responsibilities included community safety, parking lots, as well as assisting festival goers at crosswalks. Remarkably, while at their posts, two members were responsible for significant accomplishments. The first involved Mr. Ken Trice when he found a lost child and was able to reunite them with their parents. Secondly, Mr. Mike Byam spotted a child run into the roadway in front of traffic and was able to retrieve him, avoiding a catastrophe. Thank you to both of them for their quick actions and thank you to all CERT team members for their commitment to our community.

FIRE MARSHAL:

- Review and approval of permits.
- Information sharing with insurance companies and realty companies referencing fire suppression capabilities and underground water supply capabilities.
- Investigated fires, gas leaks, and complaints; prepared reports as required

- Completed assignments as directed by management
- Assist FD while short on staff
- Investigated fires and alarms as required
- Answered several overnight off-hour phone calls for various problems including, Fire Alarms, CO detection, Smoke detection, Fire Alarm issues for residents etc.
- Assisted Director of Public Safety as requested
- Approved change of use occupancies
- Inspecting business occupancies
- Reviewing prints for fire code compliance new and renovated buildings and projects
- Inspected day care facilities
- Attended training to ensure certification hours are available, currently certified fully
- Working with project manager to ensure full code compliance for construction projects
- Routine inspections of construction sites
- Completed remaining Fire Officer trainings
- Currently inspecting schools as required annually by CSFPC
- Inspected new business and discovered hood system deficiencies, working with building occupant for correction prior to opening
- Participated with State Emergency Operations Exercise.
- Participated with Woodlake State emergency operations table top exercise
- Currently reviewing Camp Yankee Trails Girl Scout Camp improvements

FIRE DEPARTMENT:

- The safety of our patients and personnel remains our top priority. As such, our Infection Control Officers continue to monitor and disseminate information and protocols from the CDC specific to Emergency Services/First Responders. Exposure protocols were outlined and reminders were sent to all staff.
- The Department's PEER team continues to promote EAP information and resources, as well as offering one-on-one support to anyone in the department.
- Chief Littell continues to closely monitor the status, however there is still no delivery date for the replacement of Ambulance 640 that was ordered in 2021 or for Ambulance 540 which was ordered in 2022.
- Training throughout the month included; Basic Pump operations training/review, a Drop-tank drafting and relay pumping to the attack pumper drill, as well as an EMS CME for medical staff.

- On October 14th, firefighters participated in Live Burn training which was held at Eastern Connecticut Fire School's burn building. Live Burn training certification is an annual requirement for firefighters.
- In an effort to gain a better understanding of emergency calls for service, members were offered a tour of our 9-1-1 Dispatch Center, Station TN. The ability to witness, from the start, how calls are received and dispatched can help first responders understand the entire 9-1-1 process. Five members took advantage of this opportunity. They were provided an overview of TN's history, call volumes, towns served, an operations review, as well as a guided walk-through of the dispatch center and its systems. Participants spent an hour with TN staff observing and learning many of the ins and outs of life as an Emergency Telecommunications Operator. We thank the staff of TN for welcoming our staff and providing valuable information during our visit.
- Challenged with ongoing staffing constraints the Department's Annual Open House, normally held in October, was cancelled. Staff regrets disappointing the public and hopes to offer something in the Spring. Any residents interested in learning more about volunteering as an EMT or firefighter are asked to please visit our website at www.tollandfire.org/join.
- Over the past 7-8 months, our aging ambulances have been experiencing mechanical issues resulting in them being placed Out of Service more often than usual. There is a nationwide shortage of ambulances and the two new ones we have on order (1 ordered in 2021, the other was ordered in 2022) continue to be delayed. It is unlikely that they will be available anytime soon. This situation along with the significant industry-wide delays/shortage of ambulances sparked Town Councilors to ask what we could do to combat our vulnerability. After significant research, it was recommended to Council to acquire a used spare ambulance.
- At their Special Meeting on October 3, 2023 the Town Council considered our recommendation to appropriate up to \$230,000 for the purchase of a used ambulance to subsidize our fleet of two aging ambulances. A motion was made and unanimously passed to appropriate 50% of the requested funds from ARPA and 50% of the funds from the Ambulance Reserve fund for this project.
- The Department was able to identify a low-mileage, 2021 used ambulance out-of-state. Being similar to what we already operate, staff was sent to inspect it and ultimately recommended its purchase. Once the dealer delivers it, staff will work to ready it with the required gear and supplies necessary for OEMS inspection. Once it has passed inspection, it can be utilized.

- ET-240 – 2006 Pierce Pumper refurbishment - After many delays and issues with parts and the vendor we have finally received ET-240 back from refurbishment. The vehicle was re-equipped and placed back into service on Thursday, October 23rd under its new unit designation ET-440. Thank you those who were involved and supported this project as well as staff who worked diligently until its completion. The refurbishment has significantly extended its life expectancy, enhanced vehicle safety and made it more operationally efficient. We anticipate this apparatus to continue to serve the town for many years to come.



Current ET-440 (Former ET-240) after Refurbishment

- Truck 240 – 2009 Pierce Aerial Ladder truck - On October 30th, after months of refurbishing, we took delivery of the used ladder truck that was purchased from a Pierce Dealer in Houston, Texas. Currently staff is hard at work preparing it for its serviceable life here in Tolland. Next the vehicle will be headed out for the installation of radios. Upon its return, the mounting and installation of all its fire suppression equipment as well as training, will be completed. Our goal is to having it fully in service towards the end of November. While purchasing this apparatus was a bit ahead of our Capital Budget replacement schedule in which 2 million dollars was budgeted, its purchase and subsequent refurbishment for only \$750,000 saved the town approximately 1.25 million dollars. Thank you to all staff who worked diligently from beginning to end, to make this project a success.



Replacement Truck 240 - 2009 Pierce 105' Aerial Ladder Truck

- Our current aerial truck a 1990 Pierce, which will be replaced by the 2009 Pierce aerial has been listed for sale through an industry-specific website.

October 2023

Fire Department Dispatch Data	Day-time Career Calls	Nights & Weekends Volunteer Calls
Fire	11	13
Medical	73	95
Hazardous Materials	9	4
Vehicle Accidents	4	2
Other Emergency/Service Calls	8	7
Interstate 84 (all call types)	2	2

FIRE DEPARTMENT SOCIAL MEDIA ACCOUNTS:

- The @TollandAlert X (formerly known as Twitter) account has 2,893 followers.
- The Tolland Fire Department Instagram account has 1,849 followers.
- The Tolland Fire Department Facebook page has 5,200 followers.

Public Works – 860-871-3696

Paving / Overlay Program – We have completed the backfilling of the new curbing that was installed on our recently paved roads. Overall, we had a very successful resurfacing program this season. We appreciate everyone's patience during this project and we apologize for any inconvenience that this project may have caused.

Parks & Facilities - We are wrapping up our field maintenance program at this point in the season, as we get ready for the winter weather. Our crews have been working with the different sporting groups over the summer to address some of their concerns and requests for improvements for the coming year.

Highway Division - Now that the resurfacing program is complete, we are preparing our equipment for the winter season. Our crews will be driving their snow plowing routes looking for any obstructions such as tree limbs or basketball hoops that may cause damage to our equipment or employees during snow removal operations. **PLEASE REMOVE ANY PORTABLE OR PERMANENT BASKETBALL HOOPS FROM THE ROADWAYS SO THAT THEY DON'T PROTRUDE INTO THE STREETLINE.**

Traffic / Safety - We have been working with a Traffic Engineer to try to come up with a plan to help alleviate the accidents that have been occurring at the intersection of RT 74 and Tolland Green. We installed advanced warning signs prior to the curve on Tolland Green and we have recently added three Chevron signs pointing to the right to help notify the motoring public of the sharp turn. Our plan is to see how these improvements help with eliminating the accidents in the area. If these actions do not work, our next step may be to add Centerline Rumble Strips on the double yellow line on Tolland Green. These have proven to be an effective way to alert distracted drivers that they have crossed over the centerline of the road.

Cemetery Division – As of this writing, there have been nineteen burials so far this year. Our staff has transferred field data into a GIS layer and Web App., which once completed, will provide information on the location and in some cases, picture of the actual gravesites. This is a somewhat lengthy process due to field verification, etc. and we are hopeful to have it completed next year. We have provided some preliminary information for the application process to bring Wreaths Across America to Tolland. We have been working with Mr. Mark Schmidt with this great venture. December 16, 2023 is National Wreaths Across America Day. If you can, please be sure to volunteer your time or donate to this worthy cause.

WPCA - Currently, all five of our pump stations are operating as designed. Routine maintenance on these facilities continues.

Once again, as the Director of Public Works, I would like to thank all of the Public Works employees for their continued dedication to helping us achieve our goals, thank you.

Recreation Department – 860-871-3610

Basketball registration has started and will continue through the end of the month. We have also continued our sponsorship program for basketball to help offset the operating cost of the program. We will be sending the sponsorship packets out this month.

This past month we had our Annual Trick-Or-Treat event. Yanni's Family Orthodontics was our sponsor once again. This year's event was held at the Tolland Recreation Center. We had approximately 250 children come through our trick-or-treating alley and approximately 400 people total.

The Winter Newsletter is being completed. We will be getting the information to the Chronicle next week and the publication should be delivered to Tolland residents by mid-December.

The Lodge continues to be busy with events every weekend.

Town Clerk – 860-871-3630

The Town Clerk's office processed 141 land records in October 2023. This is a decrease of 22 records compared to October 2022. Recording volume is still active, although volume seems to be slowing. This could be due to increased interest rates and elevated home prices. Customers are walking in for sport licenses, notary services, land record inquiries, dog licenses, and certified copies of various documents.

Dog Licensing for the new 23-24 year began June 1. We have been busy issuing licenses in person, through mail, and online. To date, we have already issued over 2300 licenses. There has been an increase in new dogs to town, and a recent State Statute requires groomers, boarding and kennel facilities to see the actual license.

Requests for copies of marriage licenses, attributed to the requirements for renewals of driver's licenses, remain steady, and there has been an increase in birth certificate requests.

The statistical report for the month of October is attached.

Troop C Activity for Tolland

Monthly Police Services – attached is the report for October 2023. The report represents statistics on accidents, criminal investigations, burglaries, larcenies, DUIs, traffic citations, etc.

OTHER BUSINESS TO BE ANNOUNCED AS WARRANTED

BJF/af
Attachments

The Town of Tolland is an Equal Opportunity Employer

SUMMARY BUILDING REPORT - FISCAL YEAR

October-2023

Permits Issued (highlighted permits are for informational purposes only)	This Month	Last Month	Year to Date	Last Year to Date
Addition	2	1	4	5
Deck/Porch	5	0	15	10
Foundation - New	0	0	0	0
Foundation - Repair/Replace	4	2	9	3
Interior Renovation	4	5	19	16
Misc/Repair	14	5	30	11
Municipal	0	2	4	3
Roofing/Siding/Windows	22	13	80	75
Barns/Garage/Shed	4	4	14	15
Single Family Dwelling	0	0	1	9
Solar	10	9	43	39
Swimming Pool	0	1	4	2
Wood/Pellet Stove	1	2	5	13

Building	54	42	210	197
Electric	31	22	119	132
Gas	7	5	19	16
Mechanical	23	19	81	102
Plumbing	4	3	23	25
Total	119	91	452	472
Zoning	11	9	39	55
Grand Total Permits	130	100	491	527

Submitted Building Fees	\$60,611.88	\$18,806.14	\$130,823.76	\$141,286.64
Submitted Zoning Fees	\$750.00	\$325.00	\$1,900.00	\$3,050.00
Submitted Fire Marshal Fees	\$11,583.00	\$465.00	\$12,285.00	\$4,940.00
Construction Value	\$4,637,482.61	\$1,558,036.96	\$9,834,604.56	\$9,843,021.92
Certs of Occup (New Structure)	0	1	8	9
Inspections	149	120	515	494

TOWN CLERK'S MONTHLY REPORT 2023-2024

NUMBER OF EVENTS	DESCRIPTION	October 2023	October 2022	TOTALS YEAR-TO-DATE FY 2023/2024	TOTALS PRIOR YR-TO-DATE FY 2022/2023
RECORDINGS	Land Records	141	163	602	857
	Maps	0	2	3	2
EVENTS RECORDED	Births	9	10	37	46
	Marriages	11	7	33	30
	Deaths	11	13	40	52
	Liquor Licenses	0	0	3	0
	Veteran's Discharges	0	2	4	9
	Notaries Filed	2	1	11	19
	Trade Names	7	6	14	23
LICENSES ISSUED	Peddler Permits	0	0	0	0
	Dogs/Kennels/Transfers	66/0/0	59/0/1	530/1/1	556/6/5
	Marriages	2	7	15	15
	Sports	0	4	6	16

TOWN CLERK'S MONTHLY REPORT 2023-2024

REVENUE	September 2023	September 2022	YEAR-TO-DATE FY 2023/2024	YEAR-TO-DATE FY 2022/2023
RECORDING FEES	4,093	4,871	19,789	28,212
CONVEYANCE TAX	10,060	19,366	65,344	123,473
TC PRESERVATION	417	543	2,037	3,207
TOWN PRESERVATION	357	363	1,407	1,695
COPIES	746	874	2,680	3,850
MISCELLANEOUS/FEES	1,210	2,038	6,841	21,148
(Sports, Dogs, Notary Vitals)				
TOTALS	16,883	28,055	98,098	181,585

Monthly Report:

October

Tolland



* For December numbers use "December Monthly Report"

Total Calls for Service

667

Total Calls This Year

7318

	October	YTD
Accidents	22	240
Criminal Investigations	27	245
Burglaries	2	5
Larcenies	5	33
Non Reportable Matters	514	5606
Total Arrests	14	124

Calls For Service:

City	Month	YTD
Ashford	68	1054
Coventry	13	243
ELLINGTON	756	8378
MANSFIELD	1260	8271
Somers	1176	11920
Stafford	462	6477
Tolland	667	7318
Union	170	1639
VERNON	185	2241
WILLINGTON	276	2920
Total	5033	50461

Motor Vehicle Enforcement:

Total Traffic Stops	78	1106
Onsite DUI's	1	34
Arrests	1	32
Misdemeanor Summons	1	12
Infractions	24	429
Written Warnings	15	178
Verbal Warnings	37	458